# Head Way

# Beginner Student's Book

Liz and John Soars





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# Hello!

am/are/is - my/your - This is . . . . How are you? - What's this in English? - Numbers 1–10 - Plurals



T1.1 Say your name.





## WHAT'S YOUR NAME?

am/are/is, my/your

1 T1.2 Read and listen.

Sandra Hello. I'm Sandra. What's your name?

My name's Hiro. Hiro Sandra Hello, Hiro.

T 1.2 Listen and repeat.

### **GRAMMAR SPOT**

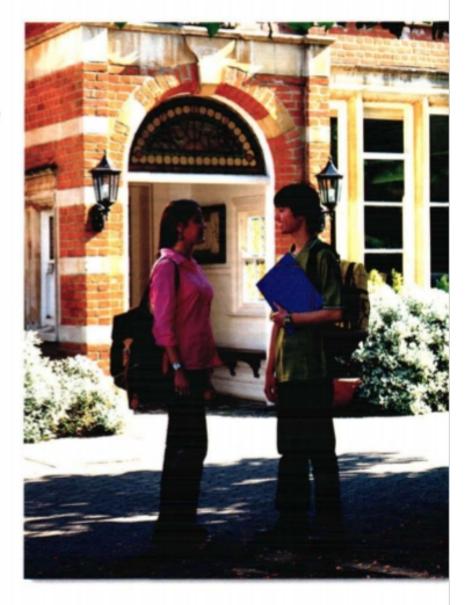
I'm = I am name's = name is

What's = What is

2 Stand up and practise.

Hello. I'm What's your name?

My name's

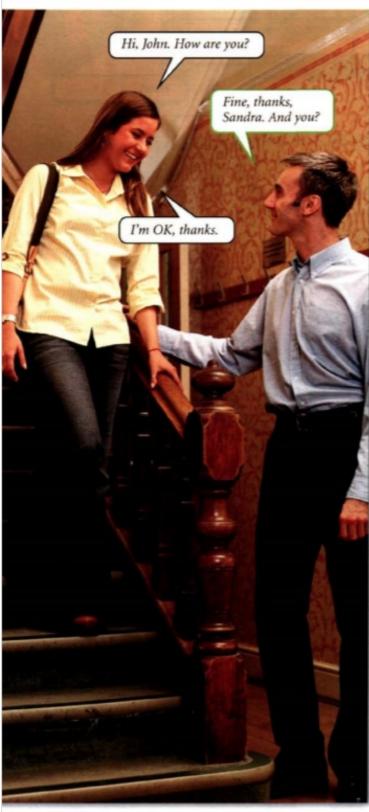






### How are you?

5 T1.4 Read and listen.



T 1.4 Listen and repeat.

6 T15 Read and listen.



- T 1.5 Listen and repeat.
- 7 Answer your teacher.
- 8 Stand up and practise.



# Write am, is, or are. I \_\_\_\_\_ Sandra. How \_\_\_\_\_ you? This \_\_\_\_ John. Grammar Reference 1.1 and 1.2 p121

## PRACTICE

### Introductions

1 Complete the conversations.



- 1 A Hello. My name's Anna. What's your name?
  - B Ben.



- 2 C Hello. My \_\_\_\_\_ Carla. What's \_\_\_\_\_ name? name's David.
- T 1.6 Listen and check. Practise the conversations.

2 Complete the conversations.



, Anna. \_\_\_\_\_ are you? A Fine, thanks, Ben. well, thanks.



- 2 D Hi, Carla. you? C \_\_\_\_\_, thanks. DOK,
- T1.7 Listen and check. Practise the conversations.



- T 1.8 Listen and number the lines in the conversation.
  - Fine, thanks.
  - ☐ I'm OK, thanks. And you?
  - Hello. My name's Rita. What's your name?
  - ☐ Hello, Tina. Hello, Mary.
  - I'm Tina, and this is Mary.
  - ☐ Hello, Rita. How are you?
  - T 1.8 Listen, check, and practise.
  - Grammar Reference 1.3 p121



2 T1.9 Listen and repeat the words.

3 T 1.10 Listen and repeat.

What's this in English?

It's a photograph.

**GRAMMAR SPOT** 

It's = It is

Work with a partner. Point to a picture. Ask and answer questions.

4 Go to things in the room. Ask your teacher.

What's this in English?

# EVERYDAY ENGLISH

# Numbers 1-10 and plurals

1 TIII Read and listen. Practise the numbers.

1 one 2 two

3 three

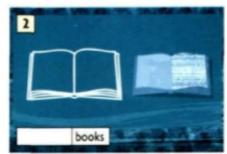
6 six

8 eight 4 four 5 five 7 seven 9 nine 10 ten

Say the numbers round the class.

2 Write the numbers.



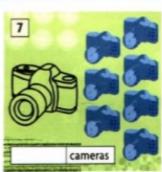


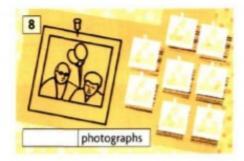


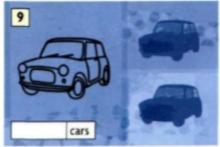


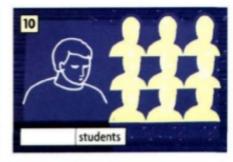










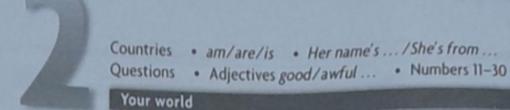


TIME Listen and check.

3 TIIB Listen and repeat.

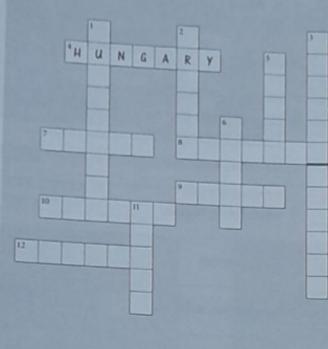
/s/	/z/	/1Z/
books	cars	sandwiches
photographs	computers	houses
students	hamburgers	
	cameras	
	televisions	
	bags	

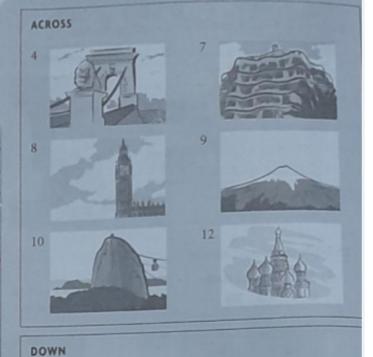
**GRAMMAR SPOT** Plural Singular two books one book one sandwich ten sandwiches ►► Grammar Reference 1.4 p121

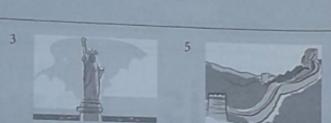


# Countries

1 Look at the pictures and complete the crossword.













2 T2.1 Write the countries from the crossword in the correct column.

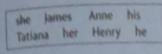
•	00	• 0	000	.0.0	.0
Spain	China	Japan			
		131			

Listen and repeat.

# am/are/is

# Her name's ... / She's from ...

3 Write the words in the correct column.



2	she
5	James

4 Complete the sentences with the words His or Her.



a Her name's Rosely.



b \_\_\_\_\_ name's László.



c \_\_\_\_\_ name's Yong.



d \_\_\_\_ name's Tatiana

5 Complete the sentences with the words She's or He's.



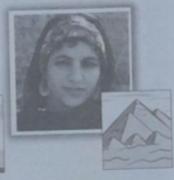
a He's Simon.



b \_\_\_\_ Hayley



c \_\_\_\_ Kevin.



d \_\_\_\_ Karima.

6 Complete the sentences with words from the box.

She's	He's	Her	His	
1 His 2	name's name's name's name's name's name's	Yong. Hayley.  Karima Kevin.  Rosely.  Simon.  Tatiana Lázló.		from Chinafrom Australiafrom Egypt. from the United Statesfrom Brazilfrom Englandfrom Russia. from Hungary.

7 T2.2 Listen and match a question in A with an answer in B.

A	8
What's her name?	a His name's David.
2 Where's she from?	1 b Her name's Carla.
3 What's his name?	C He's from England.
4 Where's he from?	d She's from Italy.

# Listening

# At a wedding

- 8 T2.3 Listen and complete the conversation.
  - J Hello! What's your name?
  - s My \_\_\_\_ name's Svana.
  - J Hi, Svana. \_\_\_\_\_ Jenny.
  - S \_\_\_\_\_, Jenny.
  - J \_\_\_\_\_ are you, Svana?
  - S I'm \_\_\_\_\_, thanks.
  - J Where \_\_\_\_\_ from, Svana?
  - S \_\_\_\_\_ Oslo.
  - J Oh! Is that in Sweden?
  - S No! \_\_\_\_\_\_ in Norway, of cou
  - J Oh, yes! Er ... of course!
  - S Look at that girl! Over there!
  - J Yes, \_\_\_\_\_ name's Lucy.
  - S \_\_\_\_\_ from?
  - J She \_\_\_\_\_ from London.
  - S Is she a friend?
  - J \_\_\_\_\_ my sister.



# Questions

9 12.4 Match a question in A and an answer in B.

A	8
<ol> <li>What's his name?</li> <li>Where's she from?</li> <li>How are you?</li> <li>Are you from Italy?</li> <li>What's this in English?</li> <li>Where's Buckingham Palace?</li> </ol>	a I'm fine, thank you.  I b His name's Henry.  c It's a dictionary.  d It's in London.  e She's from Japan.  f Yes, I am. I'm from Milan

# Adjectives

good/awful

10 Write an adjective on the correct line.

good really good	awful OK	bad
$\odot$	-	
$\odot$	re4	illy good
000	9 -	
•	_	
	bad	

# Reading

11 Read about the people. Where are they? Write in a country - Egypt, Malaysia or England.

# Where are they?

Ann and James are on holiday. They're in Europe. The weather is bad, but the holiday is really good. The food is OK. The building in the photograph is over 150 years old. It is the home of kings and queens. It's in the centre of the city. It's a fantastic building,' says Ann.



They're in



Carla and Pedro are on holiday. They're in Africa. The weather is very good, and the holiday is great. The people are really nice, says Carla, but the heat is awful.'

The buildings in the photograph are in a desert near a town. They are 5,000 years old. They are the homes of dead kings and queens.

They're in

Catherine and Anthony are on holiday. They're in Asia.

The weather is OK, and the holiday is really good.

The food is international.

The buildings in the photograph are in a park. They're new; just 12 years old. They are offices for petrol companies and other businesses. The buildings are beautiful,' says Anthony.



They're in

12 Are the sentences true (✓) or false (X)?

### Ann and James

- 1 / They are on holiday.
- 2 They are in the United States.
- 3 The building is old.

# Carla and Pedro

- 4 They are in England.
- 5 The holiday is really good.
- 6 The building is very old.

### Catherine and Anthony

- 7 They are in Europe.
- 8 The holiday is awful.
- 9 The buildings are new.

# Listening

She's from Berlin



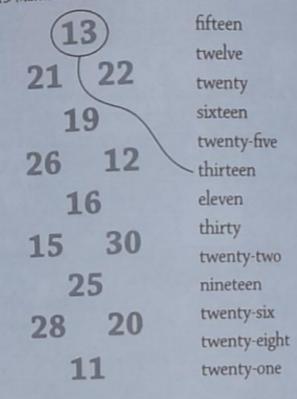
- 13 Listen to Sofia and Adam.
  Underline the correct answer.
  - 1 She's from Berlin / Birmingham.
  - 2 Sofia is a doctor l a teacher.
  - 3 Her school / hospital is in the centre of town.
  - 4 Her students are from Germany I the US.
  - 5 Adam is from London / Sydney.
  - 6 He's a doctor / a teacher.
  - 7 His school / hospital is in the centre of town.
  - 8 The building is awful I fantastic.
  - 14 12.6 <u>Underline</u> what you hear.
    - 1 He's / She's a teacher.
    - 2 She's / He's a doctor.
    - 3 Her/His name's Adam.
    - 4 His / Her name's Sofia.
    - 5 She's / He's married.
    - 6 He's / She's married.
    - 7 Her/His students are from the US.
    - 8 His/He's from Sydney.



# Everyday English

Numbers 11-30

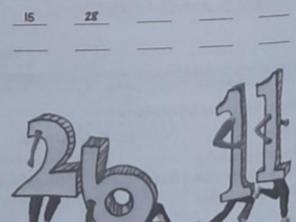
15 Match the numbers and the words.



16 Write the numbers.

23	twenty-three	17	seventeen
11		29	
18		24	
14		27	

17 127 Listen. Write the numbers you hear.



# Don't forget!

## Grammar

18 Complete the chart.

Verb to be		Short form	
1		l'm	
You			
Не		He's	
She	is		
It			
They			

19 Complete the sentences with a word in the box.

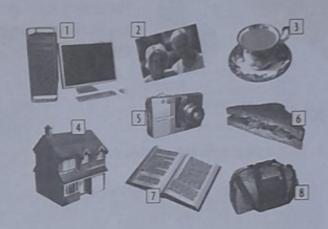
'm are	's is	're	
1 How are	you today	?	
Iver	y well, than	ıks.	
2 Where	you from	m, Suzanne?	
I fro	m France.		
3 Where	Jack an	d Maria on l	holiday?
They	_ in Florid	a.	
4 the			
Yes, it	It	_ fantastic.	
5 Where			
Maria	from Sp	pain. Jack	from Canada

20 Write the correct answer.

- 1 A Where's Maria from?
  - B She's from Spain.
    - a He's b She's
- 2 A Is that man from Oman?
  - B No, \_\_\_\_\_ from Saudi Arabia.
    - a his b he's
- 3 A Is he a student?
  - B Yes. \_\_\_\_\_ is Faisal.
    - b He's name a His name
- 4 A How are you today?
  - a Fine, thanks. And you?
- b Thank you. OK?
- 5 A Goodbye! Have a nice day!
  - a Very well. b Thank you. And you.

# Vocabulary

21 Write the word in English.



1	a computer	5	
2		6	
3		7	
4		8	

### Pronunciation

22 Your and you're are pronounced the same /jo:/. Complete the sentences with your or you're.

1	What's your	name!
2	You're	from Japan.
3		a student.
4	This is	book.
5		from Moscow
6	Le this	phone

T2.8 Listen and repeat.

he's

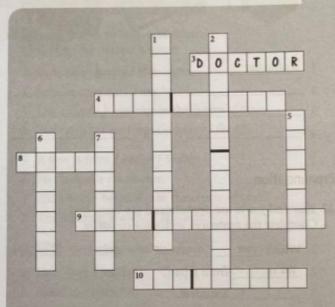


Jobs • is / isn't • Questions and negatives
Vocabulary revision • Social expressions (1)

All about you

# Jobs

1 Look at the pictures and complete the crossword.







# is or isn't?

2 Complete the sentences.



1 He isn't a bus driver.

He \_\_\_\_\_ a taxi driver.

16 Unit 3 • All about you



2 She \_\_\_\_ a police officer.

She \_\_\_\_\_ a shop assistant.



3 It \_\_\_\_a phone.

It \_\_\_\_ a camera.

# Questions and negatives

is/isn't

3 Complete the identity card.

ADDRESS SURNAME PHONE NUMBER JOB FIRST NAME MOBILE NUMBER AGE MARRIED SIGNATURE COUNTRY

SU	RNAME	Jenkins
		Paul
ASSESS: 18 18-1		England
281		46, Crossland Avenue,
100		London NW5 4PL
-		020 7466 8322
		07773 266876
		26
		Engineer
CIAL USE ONLY		No
59 84 DL s	IGNATURE	Paul Jenkins

a.	write the questions about Paul in exercise 3.	
1	What's his surname?	
	Jenkins.	Ī
2		
	Paul.	
3		
	England.	
4		_
	46, Crossland Avenue, London NW5 4PL.	
5		-
	020 7466 8322.	
6	OTTORIO DE COME	-
-	07773 266876.	ı
7	26	-
0	26.	2
8	Halt on anxinous	
9	He's an engineer.	2
,	No, he isn't.	-
	THO, THE ISH L.	

5	Г	T3.2 Correct the information about Paul.
		His surname is Ford.
		His surname isn't Ford. It's Jenkins.
	2	He's from Australia.
	3	He's 23.
	4	He's a student.
	5	He's married.
		He's single.
6	•	Answer the questions shout D. 1 II
0		13.3 Answer the questions about Paul. Use short
	,	Table and the Late of the Late
	1	to mo out mane jenium.
		Yes, it is.
	2	Is he from Canada?
		No, he isn't.
	3	Is he from London?
	4	is he from London:
	,	
	4	Is he 24?
		Is he 24?
	4	Is he 24?
	4	Is he 24?

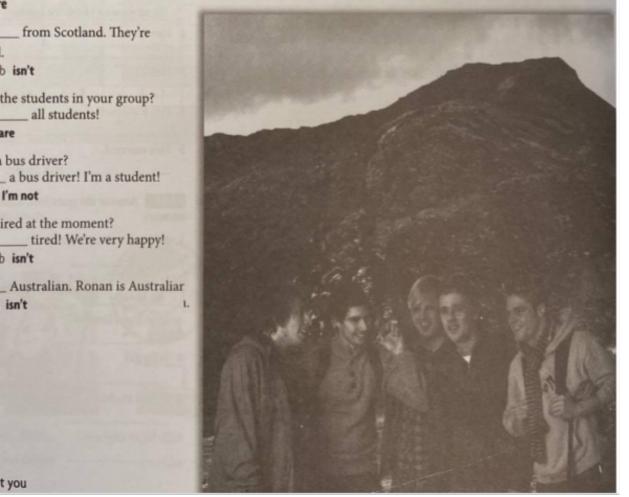
# Negatives and questions

# I'm not/aren't

7	M	ake negative and positive sentences.
	1	I/not/a teacher. I/student
		I'm not a teacher. I'm a student.
	2	Peter/not/a taxi driver. He/a bus driver.
	3	We/not/from Algeria. We/from Libya.
	4	I/not married. I/single.
	5	You/not/a nurse. You/a student.
	6	Paul and Donny McNab/not/doctors.
		They/students at university in Ireland.
8	L	ook at the photo of the boys on the charity wall rite the correct answer.
	1	Paul and Donny are brothers. a is b are
	2	They from Scotland. They're
		from Ireland. a aren't b isn't
	3	A Who are the students in your group?  B We all students!
		a am b are
	4	A Are you a bus driver?  B a bus driver! I'm a student!
		a Ino b I'm not

tired! We're very happy!

)	P	ut the words in the correct order to make questions.	
	1	from / brothers / Where / the / are Where are the brothers from	
		They're from Ireland.	3
	2	from / Ronan / Sweden / Is	
		No, he's from Australia.	?
	3	his / job / What's	
		He's a student.	?
	4	Where / they / are	
		They're on a mountain in Ireland.	?
	5	journalist / boys / the / Is / with / the	
		No, he isn't. He's on the phone.	3:



a aren't

b isn't

6 Bo \_\_\_

a is no

# Listening

An interview with Ella

10 T 3.4 Listen to the conversation with Ella. Complete the information.

IDENTITY		OFFICIAL USE ONLY x28997DL
First name	Ella	4 7
Surname		
Age		
Address	209 Park Place	
ENERS !	NY 1121	7
Work number	212-786-	-
Cell phone	917-438-	_
Job		-
Married		-
Signature	Ella Smith	At

11	Complete	the	lines	from	the	intervie	W.

1	I know your first name's Ella, but what's
•	your surname ?
2	are you, Ella?
3	And you live in Brooklyn, right? What's your
	?
4	What's your number at!
5	What's your phone number?
6	Now, you work in newspapers, but what's
7	? And, married?

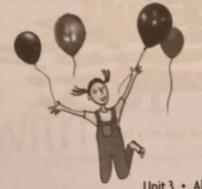
# Vocabulary

Revision

12 Complete the words from this unit.



- 1 It's a lovely day today. I'm very h a p p y.
- 2 My book is good. It's very i \_\_\_ r \_\_ t \_\_ n g.
- 3 All five of them are s \_\_\_ d \_ m \_\_\_.
- 4 Dubai is a big <u>c</u> <u>t</u> . The <u>t</u> <u>w</u> where I live is very small.
- 5 Mike is at work. He's very t r\_\_\_.
- 6 My brother Saoud is very <u>d</u> <u>f</u> <u>n</u> <u>t</u> from me. We aren't the same.
- 7 The train s \_\_\_ t \_\_ m is in the centre of town.
- 8 A 'Where are you?'
  - B 'I'm h r ! Where are you?'
- 9 A 'どこの駅ですか?'
  - B 'I'm sorry. I don't u st d'
- 10 Suzie is very 6 6 . It's her birthday tomorrow.



# **Everyday English**

Social expressions (1)

13 T 3.5 Write a line from the box in the correct place.

I'm sorry.

A cup of tea, please.

Excuse me!

That's all right.

I don't understand.

I don't know.



1 A A cup of tea, please.

B That's 90p.



B Don't worry. It's OK.



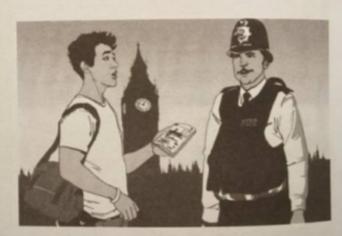
3 A Thank you very much.

B



4 A \_\_\_\_\_\_! Can I have the menu, please?

B Certainly.



5 A どこの駅ですか?

B I'm sorry.



6 A Excuse me! Where is the Regal Hotel?

B I'm sorry.

# Don't forget!

# Grammar

14 Complete the chart.

Verb to be	Positive	Negative
1		I'm not
You		
Не		He isn't
She	is	
lt		
We	are	
They		

15 Write t	he correct	answer
------------	------------	--------

- 1 A Hello, Peter.
  - B I'm not Peter. I'm Hans.
  - a I'm not b lamn't
- 2 A You and Nabil are from Tunisia, right?
  - B \_\_\_\_\_\_ from Tunisia. We're from Algeria.
  - a We no b We aren't
- 3 A Tripoli is in Egypt, isn't it?
  - B \_\_\_\_\_ in Egypt! It's in Libya!
  - a It no is b It isn't
- 4 A Where's your phone?
  - B \_\_\_\_\_ in my bag.
  - a Is b It's
- 5 She's French. name's Antoinette.
  - a She's b Her
- 6 Hans is German. from Berlin.
  - a His b He's

# Prepositions

16 Write a preposition from the box.

L	in $(x2)$ at $(x2)$ from with of $(x4)$ on
1	We're _atschool now.
2	Emrah is Turkish. He's Turkey.
3	The Great Wall is China.
4	Moscow is the capital Russia.
5	Hello. Can I have a cup tea, please?
6	My brother is holiday in Jordan at the moment.
7	This is a photograph me and my husband.
8	My flat is the centre town.
	Look the park! It's so beautiful!
0	Read the interview the students on a charity

### Numbers

17 Write the number.

walk.

19	nineteen
_	twelve
_	twenty-one
_	seventy-five
_	fifty
_	fifteen
_	eight

- \_\_\_ forty-two
- \_\_\_ ten
- \_\_\_ thirty-eight

18 Write the number as a word.

31	thirty-one
45	
7	
68	
100	

in at on with of





# Family and friends

our/their · Possessive's · Family relations · has/have · The alphabet · On the phone

# STARTER 🌆



1 Complete the table.

ı	Subject pronoun	1	you	he	she	we	they
	Possessive adjective	му				our	their

T 4.1 Listen and check.

2 Talk about things in the classroom.

This is my book.

This is our class.

This is her bag.

# SALLY'S FAMILY

Possessive 's - family relations

1 T 4.2 Read and listen.

# This is Sally Milton.

She's married, and this is her family. Their house is in London. She's a teacher. Her school is in the centre of town.

Tom is Sally's husband. He's a bank manager. His bank is in the centre of town, too.

'Our children are Kirsty and Nick. They're students at Camden College. We're happy in London.'



### **GRAMMAR SPOT**

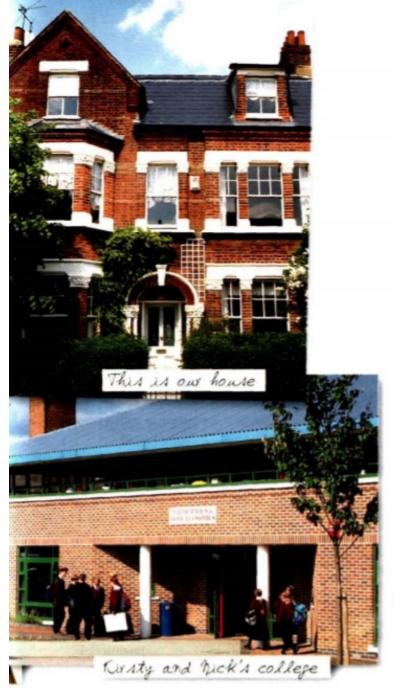
1 She's married. She's a teacher. 's = is

2 This is her family.

This is Sally's family. s = the family of Sally

Tom's bank Kirsty's school

Grammar Reference 4.1-4.3 p123



2 Answer the questions.

1 Is Sally married?

Yes, she is.

2 Where's their house?

3 What is Sally's job?

4 Where's her school?

5 What is Tom's job?

6 Where is his bank?

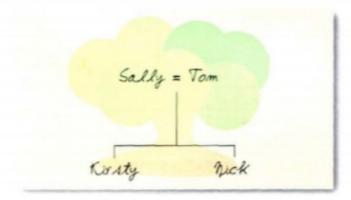
7 Are their children doctors?

T43 Listen and check.

3 T 4.4 Listen and repeat.

*	mother	daughter	sister	wife
Ť	father	son	brother	husband
Plural	parents	children		

4 T4.5 Look at the family tree. Listen and complete the sentences.



- 1 Sally is Tom's wife
- 2 Tom is Sally's .
- 3 Kirsty is Sally and Tom's
- 4 Nick is their
- 5 Sally is Nick's
- 6 Tom is Kirsty's
- 7 Kirsty is Nick's \_\_\_\_
- 8 Nick is Kirsty's
- 9 Sally and Tom are Kirsty and Nick's \_\_\_\_\_.
- 10 Kirsty and Nick are Tom and Sally's \_\_\_\_

T 4.5 Listen again and check.

5 Ask and answer questions.



### PRACTICE

### The family

1 T 4.6 Listen to Rachel Chang. Complete the information about her family.



-	-			
,	( amn	ete t	no	sentences

1	Steve	is	Rachel's	brot	her.

2 Her \_\_\_\_\_ name is Grace.

3 Grace is Bob's \_\_\_\_\_.

4 'What's \_\_\_\_\_ job?' 'He's a businessman.'

5 'Where's \_\_\_\_\_ house?' 'It's in San Diego.'

3 Write the names of your family. Ask and answer questions with a partner.

Stefan Danuta	
Who's Stefan/Danuta?	He's/She's my brother/mother
How old is he/she?	
	He's/She's
What's his/her joi	He's/She's a

### my/our/your ...

- 4 Complete the sentences with a possessive adjective.
  - 1 'What's your name?'
    'My name's Sally.'
  - 2 'What are \_\_\_\_\_ names?'
    'Our names are Kirsty and Nick.'
  - 3 Jean-Paul and André are students.
    \_\_\_\_\_ school is in Paris.

4 'My sister's married.'

'What's husband's name?'

5 'My brother's office is in New York.'

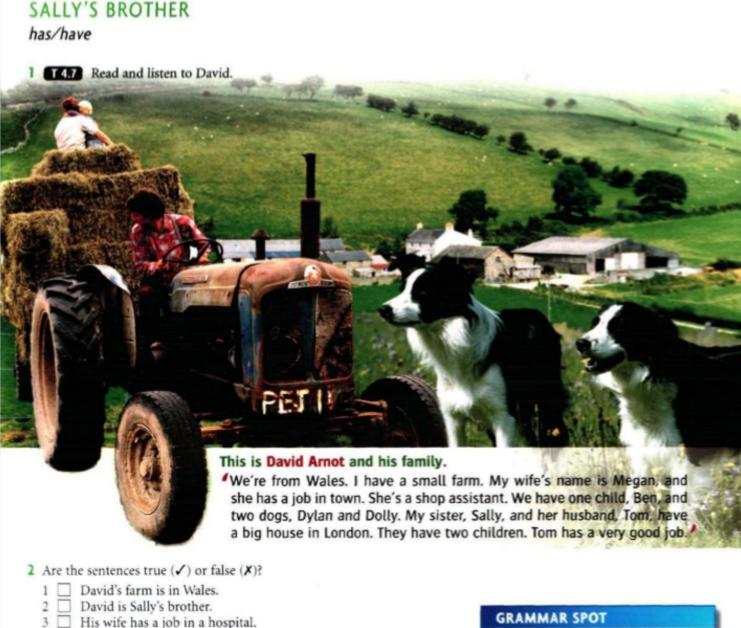
'What's job?'

6 We are in \_\_\_\_\_ English class.

7 'Mum and Dad are in Rome.'

'What's \_\_\_\_\_\_ phone number?'

# SALLY'S BROTHER



David's farm is in Wales.  David is Sally's brother.  His wife has a job in a hospital.	GRAMMAR SPOT
David and Megan have two children. Their farm is big. They have two dogs, Ben and Dolly.  Listen and write the sentences. Practise them.  have a small farm in Wales.	Complete the forms of the verb have  I You have He has She We They Grammar Reference 4.4 p123

4 Write sentences about your family. Tell the class.

We have a house in the country.

I have two sisters.

### PRACTICE

### has/have

C	omplete the	sentences. Use has or have.
1	I have	two brothers and a sister.
2	My parents	a house in the country.
3	My wife	a Japanese car.
		nd I a dog.
5	You	a very nice family.
6	Our school	fifteen classrooms.
7	We	English classes in the evening.
Ta	ılk about you	ır school.
(	Our school is	s small. It has six classrooms.
	7	Ve have ten students in our class.
	1 2 3 4 5 6 7 Ta	1 I have 2 My parents 3 My wife 4 My sister and 5 You 6 Our school 7 We Talk about you  Our school is

### Questions and answers

- 3 Match the questions and answers.
  - 1 How is your mother? -
  - 2 What's your sister's job?
  - 3 How old are your brothers?
  - 4 Who is Sally?
  - 5 Where is your office?
  - 6 Are you and your husband from Italy?

Yes, we are.

She's David's sister.

It's in the centre of town.

She's very well, thank you.

They're ten and thirteen.

She's a nurse.

T 4.9 Listen and check.

### Check it

- 4 Tick (✓) the correct sentence.
  - Mary's children are married.
    - Mary is children are married.
  - 2 What's your daughter name?
  - What's your daughter's name?
  - 3 What's he's job?
  - What's his job?
  - 4 They're from Germany.
    - Their from Germany.
  - 5 They're parents have a house in Bonn.
    - Their parents have a house in Bonn.
  - 6 My brother have a good job.
    - ☐ My brother has a good job.
  - 7 We house is in the centre of town.
    - Our house is in the centre of town.

# 28 Unit 4 · Family and friends

### READING AND WRITING

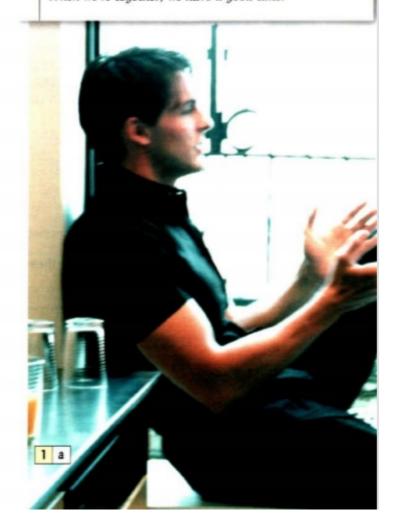
# My best friend

- 1 Read about Andy. Check the new words in your dictionary.
- 2 Match the photographs with a part of the text. Who are the people in the pictures?

# My friend Andy

- My best friend's name is Andy. He's very nice, and he's really funny. He's 22, and he's a student at university. He isn't married, but he has a beautiful girlfriend. Her name is Carrie, and she's American.
- Andy's parents have a flat in Manchester. It's near the centre of town. His father's a taxi driver, and his mother has a part-time job in a hospital.
- He has two sisters. Their names are Alison and Molly. They're both at school.
- Andy has a lot of CDs. His favourite music is rock 'n' roll, and his favourite pop group is Mood. He is also a fan of Manchester United!

When we're together, we have a good time.







### EVERYDAY ENGLISH

The alphabet

1 T 4.10 Listen to the letters of the alphabet. Practise them.

# EFGHIJKL MNOP

2	Practise	the	letters	in	groups.
---	----------	-----	---------	----	---------

/ei/ ahjk /i:/ bcdegpt

bcdegptv /u:/ quw flmnsxz /a:/ r

/aɪ/ iy

/e/

3 T4.11 Listen to people spell their first name (Sally) and their surname (Milton). Write the names.

SALLY MILTON

4 Practise spelling your name with a partner.

How do you spell your first name?

K-R-I-S-Z-T-I-N-A.

How do you spell your surname?

N - A - G - Y.

5 In pairs, ask and answer How do you spell ...? with words from the text about Andy on p28.

How do you spell 'friend'?

F-R-I-E-N-D.

6 Put the letters in the correct order. What's the country?

NEFACR

FRANCE

NAPIS

LARZIB

NAPAJ

LASARUTAI

YLIAT

GANELDN

# On the phone

- 7 T4.12 Listen to the phone conversations.
  - 1 A Good morning. The Grand Hotel.
    - J Hello. The manager, please.
    - A Certainly. And your name is?
    - J José Gonzalez.
    - A How do you spell your surname?
    - J G-O-N-Z-A-L-E-Z.
    - A Thank you.
    - S Hello. Sam Jackson.
    - J Mr Jackson, hello. This is José Gonzalez ...

# soac

Carrer Arcs 5, 12 ena planta, 08023 Barcelona tel 93-306 785 04 fax 93-412 234 95

> Señor José Gonzalez export manager

- 2 B Good afternoon. The Edinburgh English School.
  - M Hello. The director, Annie Benton, please.
  - B And your name is?
  - M Mayumi Morioka.
  - B M-A ...
  - M M-A-Y-U-M-I M-O-R-I-O-K-A.
  - B Thank you. ... I'm sorry. She isn't in her office. What's your phone number?
  - M It's Japan 3 5414 6443.
  - B Thank you for telephoning. Goodbye.
  - M Goodbye.



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Mayumi Morioka

8 Write your business card. Have similar phone conversations.

